

## NOTICE OF A PUBLIC OPEN FORUM MEETING

A public open forum based on 'Business Enterprise, Economy and Worklessness' themed discussion will be held prior to the Area Committee meeting between **12.30 p.m. and 1.30 p.m.** at Elite Forwarders – Wortley Moor Road, Leeds LS12 4JH

### WEST (OUTER) AREA COMMITTEE

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Meeting to be held at 'Elite Forwarders',  
Wortley Moor Road, Leeds LS12 4JH  
on Friday, 19th December, 2008 at 2.00 pm.

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#### MEMBERSHIP

##### Councillors

A Carter	-	Calverley and Farsley
J Marjoram	-	Calverley and Farsley
F Robinson	-	Calverley and Farsley
M Coulson	-	Pudsey
J Jarosz	-	Pudsey
R Lewis	-	Pudsey
A Blackburn	-	Farnley and Wortley
D Blackburn	-	Farnley and Wortley
A Parnham	-	Farnley and Wortley

##### Co-optees

Howard Bradley	-	Youth Representative
Rev Kingsley Dowling	-	Faith Representative
Liz Navin-Jones	-	Business Representative

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p><b>MINUTES OF THE MEETING HELD ON 7TH NOVEMBER 2008 AND MATTERS ARISING</b></p> <p>To confirm as a correct record the minutes of the meeting held on 7<sup>th</sup> November 2008 and any matters arising from those minutes.</p> <p>(Minutes attached)</p>	1 - 10

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8			<p><b>WEST NORTH WEST HOMES LEEDS - AREA PANEL MINUTES 29TH OCTOBER 2008</b></p> <p>To note the minutes of the West North West Homes Area Panel meeting held on 29<sup>th</sup> October 2008.</p> <p>(Minutes attached)</p>	11 - 20
9	All Wards		<p><b>CHILDREN'S SERVICES ARRANGEMENTS</b></p> <p>To consider reports of the Director of Children's Services on the arrangements for more effective locality working with families.</p> <p>(Council Function)</p>	21 - 40
10	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>COMMUNITY SAFETY ANNUAL REPORT</b></p> <p>To consider a report by the North West Divisional Community Safety Partnership which provides an overview of the performance of the partnership and the ward based Neighbourhood Policing Team. The report also includes details of initiatives that have been delivered in local communities to reduce crime and disorder for the period 1<sup>st</sup> July 2007 to 30<sup>th</sup> September 2008.</p> <p>(Executive Function)</p>	41 - 70
11	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>COMMUNITY ENGAGEMENT</b></p> <p>To consider a report by the Director of Environment and Neighbourhoods outlining proposals for community engagement in Outer West Leeds and describes how the Area Committee could engage and involve local residents, enabling them to help shape future Area Committee priorities.</p> <p>(Executive Function)</p>	71 - 78

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12	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>AREA MANAGER'S REPORT</b></p> <p>To consider a report by the Director of Environment and Neighbourhoods informing Members of progress on a number of projects in Inner West Leeds as determined by the Area Delivery Plan 2008/2011, which is in turn governed by the Area Committee's functions and roles as agreed by Executive Board in July 2008.</p> <p>(Executive Function)</p>	79 - 88
13	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>OUTER WEST AREA COMMITTEE WELL-BEING BUDGET FUND UPDATE</b></p> <p>To consider a report by the Director of Environment &amp; Neighbourhoods to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Outer West area. The report also seeks approval for new and continuing projects commissioned by the Area Management Team.</p> <p>(Executive Function)</p>	89 - 112
14	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p><b>FORWARD PLAN FOR OUTER WEST AREA COMMITTEE</b></p> <p>To determine a list of items for consideration at the next West Outer Area Committee meeting to be held on 6<sup>th</sup> February 2008.</p>	113 - 114
15			<p><b>DATE, TIME AND VENUE OF NEXT MEETING</b></p> <p>Friday, 6<sup>th</sup> February 2009 at 2.00 p.m. (Venue to be considered)</p> <p><b>MAP OF VENUE FOR TODAY'S MEETING</b></p> <p>(Map of Venue for 'Elite Forwarders' attached)</p>	115 - 116